

ORCHARD ELEMENTARY PTA GENERAL MEETING NOTES/AGENDA (UNOFFICIAL)

Monday, August 28, 2023, 1:00 PM

Orchard Elementary School Conference Room

Items in black will remain in official minutes, items in red are for information only and will be removed from the official minutes.

Present in-Person (18): Esther Gwynn, Amber Blackett, Kira Mildenstein, Vanessa Williams, Amanda Keller, Lori Willeitner, McCall Cannon, Flora Aleman, Valery Jackson, Shelby Watts, Emilee Bird, Melissa Asay, Becky Dorton, Debbie Winward, Cynthia Cárdenas, Renae Robertson, Marie McBride, Naomi Wagstaff

Present online (0): Not offered today

The meeting was called to order by President Amber Blackett at 1:07 pm. She led us in the pledge and welcomed all in attendance. Introductions of the 2023-2024 PTA Board were given.

President: Amber Blackett

President-Elect: Debbie Winward

Treasurer: Becky Dorton

Secretary: Esther Gwynn

VP: Kira Mildenstein

VP: Marie McBride

Esther read aloud the book *The Smallest Spot of a Dot*. The message is that our DNA is all mostly identical, but the small differences we share when we all come together makes us great as a team.

Esther Gwynn motioned that, “the April 2023 minutes be passed as presented.” Naomi Wagstaff seconded the motion. The minutes will be sent out in this format via email prior to the meeting. We no longer have to read them aloud in the meeting as long as they’ve been sent out to all members who have paid dues ahead of time. This saves us much time in the meeting to focus on the kids! If you are not receiving these emails, please reach out to Esther at secretary@orchardpta.org and we will make sure we get you on the email list.

Becky Dorton, treasurer, presented the Annual Budget for the 2023-2024 school year. A copy of the budget is included below. She moved that, “the budget be approved as presented.” McCall Cannon seconded the motion. The motion passed in unanimity. Becky also passed that, “The Annual Financial Reconciliation (AFR) be adopted as presented.” Lori Willeitner and Kira Mildenstein both seconded the motion. The motion passed with unanimous consent as well.

Cynthia Cárdenas gave a principal report regarding the great things happening at Orchard. Cynthia shared that the teachers are doing great things, especially with the challenges they’ve been presented this year. She explained that there is a leadership team at the school comprised of one teacher per grade. They meet with her information between the principal and all teachers and vice-versa is shared via this leadership group. Several parents brought up concerns of short lunch/recess times (kids not having time to finish lunch or wash hands) and the lack of a second, scheduled recess. Concerns brought up included minimum DLI minutes to stay accredited, stress and anxiety of students, disagreements between students on the playground being reduced by not having a scheduled time for recess, teachers taking classes out on their own time, 6th graders working toward extra time outside if they can finish lunch in time, students getting 5 minutes more for eating lunch, some teachers opting for other activities within their classroom vs. going out for recess, etc. A lot of concerns on both sides were shared.

Folklórico Club started on August 28. EJ Caceres, Amber Blackett and Flora Aleman are working with a few teachers to plan and carry this out. Anyone interested in helping is absolutely welcome! Please reach out to Amber at president@orchardpta.org if you have any questions!

Health Night is September 29. This is a one-stop-FREE-shop. We have many different organizations coming to one place to help answer questions regarding children's health. It is a free event for all.

Reflections will be due on October 5. Marie McBride is coordinating reflections this year. She went to each class to invite students to participate. All entries are turned in online.

Our PTA has an Instagram account. @orchardelementarypta If you are in charge of an event through PTA (red ribbon week, spirit week, spirit night @ Café Rio, etc.) you can reach out to McCall Cannon and she will post the information on the Instagram account.

CALENDAR

- Sept 1: Ballroom Dance Registration Deadline
- Sept 4: Labor Day, No School
- Sept 14: Vision Screening, first spirit night @ Zupas
- Sept 19: Picture Day
- Sept 25: **PTA Meeting 2:30 PM**
- Sept 29: PTA Health Night, 4:00-8:30 PM
- Oct 5: Reflections Due
- Oct 6: Teacher Work Day, No School
- Parent Teacher Conference TBA

The meeting was adjourned at 2:05 pm.

Balance on hand as of August 1, 2023	\$10,786.26		
INCOME	BUDGETED	ACTUAL	
Fundraisers			
Silent Auction	\$2,500.00	\$0.00	
Fundraiser - Starving Student	\$7,000.00	\$0.00	
Spirit Nights	\$500.00	\$0.00	
	Cafe Rio		
	Zupas		
	Chick-fil-a		
	Swig		
	Texas Roadhouse		
Festival Movie Night	\$0.00	\$0.00	
Donations	\$0.00	\$0.00	
TOTAL FUNDRAISER	\$10,000.00	\$0.00	
Missoula Children's Theatre (\$50/child @ 60; ticket sales)	\$4,500.00	\$0.00	
Tax Refund	\$200.00	\$0.00	
T-Shirts	\$200.00	\$0.00	
PTA Memberships (predict 90 members)	\$675.00	\$0.00	
TOTAL INCOME	\$26,361.26	\$0.00	

EXPENSES	BUDGETED	ACTUAL	
01 Administrative			
General Liability Insurance & Bonded & Social Media Fee	\$350.00	\$0.00	
Copy Charges	\$100.00	\$0.00	
Golden Apple Awards	\$300.00	\$0.00	
PTA Thank You Lunch May	\$400.00	\$0.00	
PTA Welcome Lunch August	\$100.00	\$0.00	
Training, State PTA Convention (\$80 per person + meals)	\$350.00	\$0.00	
PTA Regional Meeting (August)	\$90.00	\$0.00	
Thank You Gifts	\$100.00	\$0.00	
TOTAL 01 Administrative	\$1,790.00	\$0.00	
02 Teacher Outreach			
Room Mother Orientation	\$50.00	\$0.00	
PTC Dinners 45 People (2 dinners)	\$800.00	\$0.00	
Welcome Lunch - Teachers & Faculty 65	\$350.00	\$0.00	
Teacher Appreciation Week	\$1,200.00	\$0.00	
TOTAL 02 Teacher Outreach	\$2,400.00	\$0.00	

03 Education			
6th Grade Graduation	\$130.00	\$0.00	
6th Grade Nova Graduation	\$60.00	\$0.00	
PTA Teacher Grants	\$3,500.00	\$0.00	
School Gift	\$1,000.00	\$0.00	
TOTAL 03 Education	\$4,690.00	\$0.00	
04 Fundraiser			
PTA Fundraiser (cost of)	\$800.00	\$0.00	
TOTAL 04 Fundraiser	\$800.00	\$0.00	
05 Health and Safety			
Maturation Coordinator	\$300.00	\$0.00	
Ribbon Week	\$200.00	\$0.00	
Health Night	\$400.00	\$0.00	
TOTAL 05 Health & Safety	\$900.00	\$0.00	
06 Individual Development			
Reflections Chair	\$300.00	\$0.00	
T-Shirts (cost of)	\$50.00	\$0.00	
Classic Skating	\$200.00	\$0.00	

School Spirit Night	\$75.00	\$0.00	
Children's Theatre	\$4,750.00	\$0.00	
TOTAL 06 Individual Development	\$5,375.00	\$0.00	
07 Student Involvement			
Back-to-School Night	\$70.00	\$0.00	
Battle of the Books	\$150.00	\$0.00	
Field Day	\$250.00	\$0.00	
Science Fair Coordinator	\$100.00	\$0.00	
TOTAL 07 Student Involvement	\$570.00	\$0.00	
08 Cultural Education			
Fiesta Week	\$850.00	\$0.00	
Folklorica Club	\$500.00	\$0.00	
TOTAL 08 Cultural Education	\$1,350.00	\$0.00	
TOTAL 09 Membership Fees			
National PTA Membership Fees = 90 members @ \$2.25	\$202.50	\$0.00	
Utah PTA Membership Fees = 90 members @ \$1.75	\$157.50	\$0.00	
Council PTA Membership Fees = 90 members @ \$.50	\$45.00	\$0.00	
TOTAL 10 Membership Fees	\$405.00	\$0.00	

TOTAL EXPENSES	\$18,280.00	\$0.00	
ENDING BALANCE	\$8,081.26		