



Alpine School District Elementary Attendance Information

Welcome to the start of another promising school year! In order for your child to fully benefit from the opportunities offered, please ensure that he/she attends each day, on time. From time to time, it may become necessary to miss school. This document contains information that will help you understand state and district policies and procedures related to school attendance. If you have any questions regarding this information or your particular situation, please do not hesitate to contact the principal.

Utah Code: The Utah State Compulsory Education Requirements (Utah Code, Section 53A-11-101.5) is the law regarding elementary school attendance. Part of that law reads as follows: (2) A person having control of a minor between 6 and 18 years of age shall send the minor to a public or regularly established private school during the school year of the district in which the minor resides. (3) It is a class B misdemeanor for a parent to intentionally or recklessly fail to prevent the school-age child from being absent without a valid excuse 5 or more times in a school year. (5) It is a class B misdemeanor for a parent of a school age minor to intentionally or recklessly fail to enroll the school age minor in school, unless the school age minor is exempt from enrollment under Section 53A-11-102 or 53A-11-102.5. (7)...the school district shall report violations of this section to the appropriate county attorney...

Alpine District Policy: The Board of Education has approved Elementary School Attendance Policy No. 5158 which defines an excused absence as an illness, family death, approved school activity, absence permitted by the student's IEP plan or any other excuse established as valid by a local school administrator. If the student has excessive unexcused absences, the school will make earnest and persistent efforts to remedy the situation by making phone calls, sending letters, holding meetings with parents and children, making referrals to the district social worker and, possibly, to local law enforcement. A letter will be sent home to parents after 5, 10, and 15 unexcused absences. If a child is excused due to illness more than 10 times the school may require a doctor's note to verify the seriousness of the illness.

Excused Absences: When a child is absent, the parent/guardian should call or send a note to excuse the child from school within five school days of their return to school. Parents are welcome to meet with the principal to discuss extended absences.

Tardies: Tardies are recorded (on Skyward) as "T" = unexcused tardy, "V" = very tardy, "L" = excused tardy. A "T" or "V" can be changed to an "L" with a parent note within five days.

ParentLink: Teachers take attendance every day at 9:30 a.m. ParentLink will then contact homes of students who are marked "unexcused absent."

Checking on Attendance: Student attendance and grades are available via the Internet on Skyward. Parents can obtain their student's access information from their school secretary or principal.