

## Application Process

1. Learn about Spanish Immersion by attending a parent information meeting at the school on **February 2<sup>nd</sup> from 6:00 – 7:00 p.m.**
2. Submit a *Spanish Immersion Program Application Form* to Harvest Elementary School (2105 Providence Drive, Saratoga Springs, UT 84045) by **4:00 p.m., February 29, 2012**. Applications are available on the school's web page (see above) or a hard copy at the school. If mailing your application, please include a self-addressed, stamped envelope to receive a dated copy of the application.
3. Obtain a dated copy of your application from the school. Your dated copy is your confirmation of receipt of your application. It is your responsibility to confirm with the school that the application was received.
4. Watch for notification of your child's selection for the program by **March 14, 2012**. If you do not receive it by **March 21, 2012**, please call Kristen Turner at 801-610-8709.
5. If your child is selected for the program, return the *Parent Commitment and Registration Forms* and *Out-of-Area Transfer Form* (where applicable) by **March 28, 2012** to confirm participation. For families living outside of the school's attendance boundaries, parents must submit an *Out-of-Area Transfer Form* for each sibling they would like to also attend Harvest Elementary.

## Conditions for Placement in the Spanish Immersion Program

This application does not guarantee enrollment in the program. Students will be selected for the program using the following process:

School and district personnel will determine the number of spaces that will be available for students enrolled at Harvest Elementary, as well as the number of spaces for students not currently enrolled and requesting an out-of-area transfer. The number of spaces available in each category is based on enrollment depending on the needs of the school to maintain the traditional and dual immersion programs. If we have received more applications than available spots on **February 29, 2012, at 4:00 p.m.**, a lottery will be used to determine placement in the program. Students with siblings already enrolled in the Spanish Immersion program and students with background in Spanish language will receive priority consideration.

If the child is selected to attend the dual immersion program, it is the responsibility of the parents to ensure consistent, punctual attendance by providing transportation to and from the school.

An immersion program is most effective when students remain in the program for a sustained period of time. Enrolled students are expected to continue with the program through 6th grade unless the family moves, or a school-parent team decision is made that it is in the best interest of the student to have a different placement.