

Foothill School Community Council Bylaws

Membership

1. The School Community Council (SCC) will be composed of 1 parent more than the number of staff members, with a minimum of 5 members. The PTA President is a non-voting member of the SCC. The principal of the school will be part of the SCC. Parents are defined as anyone who is the parent of legal guardian of a child in attendance at the school for the school year in which they wish to serve. The size of the SCC may be adjusted based on needs of the school or council, with approval from the members of the SCC before additional members are added.
2. Each elected term is for two consecutive years, and any member may serve up to, but not more than, three consecutive terms.
3. SCC members will serve offset terms, with approximately half the council up for election each year, to maintain continuity. Adjustments, such as mid-year replacements, may be made as necessary, for extenuating circumstances, as determined by the council as a body.
4. Staff membership will be voted on by other staff members, parent membership will be voted on by other parents.
5. Once the SCC has been fully seated, a chairperson and vice-chair, or two co-chairs, will be elected from within the council, at the first meeting. The chairperson serves for one year, and may be re-elected for as long as he or she serves on the council.

Voting

1. SCC nominations will be open to any member of the Foothill community, defined as anyone who is the parent or legal guardian of a child currently enrolled and attending during the school year for which elections are being held.
2. Those who are nominated must accept that nomination before the voting takes place. The principal or member of the administrative staff will contact the nominees to verify acceptance of the nomination.
3. Nominations and voting will be announced at the Open House and on the first day of school. Ballots and nomination forms will be available in the office beginning the first day of school, and voting will take place beginning at Back-to-School night.
4. Voting will be open for 3 days. At the conclusion of the voting period, the principal or administrative staff will contact those who are elected regarding the election results and the date of the first SCC meeting.
5. A final list of the complete SCC, including the names and contact numbers of the chair and vice-chair, or co-chairs, will be posted on the school website after the first SCC meeting.

Purpose

1. Develop a School Improvement Plan to improve the educational experience of students at the school, evaluate the previous year's goals and successes, and make adjustments based on those evaluations.
2. The SCC will direct disbursement of Trust Lands funds to best meet school needs and goals, in accordance with Utah state laws and mandates, as well as district guidelines.
3. Increase educational opportunities for all students at the school, using available data and discussion of needs as shown by DRA, CRT, DWA, and other measurements.
4. Using the School Improvement Plan, make a budget for use of Trust Lands funds, and submit it by the state deadline.

Meetings

1. Will be held regularly, at least 4 times per year.
2. Will be held at the school.
3. Will be open to the school community, and be advertised at least one week in advance of the meeting.
4. Will have a printed agenda, with input from the SCC and other issues as needed.
5. Will be conducted by the chairperson or vice-chair, or the principal if both of those officers are unavailable.
6. Minutes will be posted on the school website during the school year.